

**REGULAR TERM
REGULAR SESSION
JULY 8, 2025**

On this the 8th day of July, 2025, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, in the Jackson County Commissioners' Courtroom of the Jackson County Courthouse, Jackson County, Texas, with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Douglas Frenzel	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Glenn Martin	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Kate Respondek	County Clerk

At which time the following proceedings were had:

Invocation and Pledge

Comm. Frenzel opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

There were none.

Approval of Minutes and/or additions and corrections, if any.

The minutes from June 24, 2025 were submitted.

A motion was made by Comm. Frenzel, seconded by Comm. Martin, to approve the minutes. Motion carried.

Consider budget amendments, line-item transfers and revenue certification for the FY2025 Budget, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to approve the budget amendments, line-item transfers and revenue certification for the FY2025 Budget. Motion carried.

Clerk's Note: A copy of the amendments on file among exhibits of Commissioners' Court.

Receive 2024 Annual Report from the Texas Department of State Health Services (DSHS), and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to receive the 2024 Annual Report from the Texas Department of State Health Services (DSHS). Motion carried.

Consider quotes for commercial heavy-duty chairs for the services building, and take any necessary action.

Discussion was had regarding quotes for new chairs for the services building. It was decided to order samples of each chair that were quoted for comparison.

A motion was made by Comm. Frenzel, seconded by Comm. Bubela, to approve to order samples of each chair quoted by American Commercial. Motion carried.

Consider Application for County Road Crossing (Utilities) with NRTC Broadband Solutions/Jackson County Electric Cooperative, Inc. on County Roads 201, 204, 205, 206, 207, 208, 209, 211, 214, 215, and 216, Precinct 2, and take any necessary action.

Discussion was had regarding the County Road Crossing to add CR 217 and to clarify no charge.

A motion was made by Comm. Bubela, seconded by Comm. Frenzel, to approve the application for County Road Crossing (Utilities) with NRTC Broadband Solutions/Jackson County Electric Cooperative, Inc. on County Roads 201, 204, 205, 206, 207, 208, 209, 211, 214, 215, 216 and 217, Precinct 2. Motion carried.

Clerk's Note: A copy of the application on file among exhibits of Commissioners' Court.

APPROVED

July 8-9, 2025

Consider Application for County Road Crossing (Utilities) with NRTC Broadband Solutions/Jackson County Electric Cooperative, Inc. on County Roads 203, 255, 256, 258, 259, and 270, Precinct 2, and take any necessary action.

A motion was made by Comm. Bubela, seconded by Comm. Martin, to approve the application for County Road Crossing (Utilities) with NRTC Broadband Solutions/Jackson County Electric Cooperative, Inc. on County Roads 203, 255, 256, 258, 259, and 270, Precinct 2. Motion carried.

Clerk's Note: A copy of the application on file among exhibits of Commissioners' Court.

Consider replacing the gas A/C & heating system at the Museum out of Permanent Improvement Fund, and take any necessary action.

Discussion was had regarding the replacement of the A/C and heating unit at the museum. It was decided to wait for additional proposal with another company. If the new proposal is more than Efficiency Air, go with Efficiency Air; if less, come back to Court to discuss and approve.

A motion was made by Com. Bubela, seconded by Comm. Frenzel, to approve the proposal with Efficiency Air to replace the gas A/C & heating system at the Museum out of the Permanent Improvement Fund if the secondary proposal with another company is higher but to come back to court for discussion if the second bid is at a lower cost. Motion carried.

Consider purchasing an additional Band-It System in the amount of \$1,628 out of Courthouse Security, and take any necessary action.

A motion was made by Comm. Bubela, seconded by Comm. Frenzel, to approve the purchase of an additional Band-It System, in the amount of \$1,628 out of Courthouse Security. Motion carried.

Clerk's Note: A copy of the quote on file among exhibits of Commissioners' Court.

Consider quotes for mounting new MDTs in vehicles from BC Upfitters in the amount of \$1,680 and for set up and data transfer from DE Webworks in the amount of \$4,200, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to approve the quotes for mounting new MDTs in vehicles from BC Upfitters in the amount of \$1,680 and for set up and data transfer from DE Webworks in the amount of \$4,200 with funds to come out of SB22 or LoneStar grant funds. Motion carried.

Clerk's Note: A copy of the quotes on file among exhibits of Commissioners' Court.

Consider change order for waxing the floors at the Jackson County Services Building, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Martin, to approve the change order for waxing the floors in areas 2 and 4 and additional offices at the Jackson County Services Building in the amount of \$5,630.74. Motion carried.

Clerk's Note: A copy of the change order/proposal request on file among exhibits of Commissioners' Court.

Consider removal of blockage from ditch on County Road 238, Precinct 2, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to approve the removal of a blockage from the ditch on County Road 238, Precinct 2 on the Bures, McDonald, Young and Parker properties. Motion carried.

Consider Payment of County and Precinct bills and court orders.

It was noted that there were no court orders.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to pay the County and Precinct bills, payroll and list of court order. Motion carried.

APPROVED

Consider payroll changes, if any, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Martin to approve the payroll changes. Motion carried.

**COMMISSIONERS'
COURT
PAYROLL
CHANGES**

July 8, 2025

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Stewart, Brandon	Precinct #1	Re-eval of position	\$16.00	\$18.00	07/05/2025

Receive various county reports, news and information.

Monica Foster reported CE Hours.

Sheriff Boone reported regarding an accident that happened the evening before as well as progress on the new food cooler/freezer. Sheriff Boone appreciated Mr. OConnor and EISD for allowing the jail to store food in the EISD Jr High cooler during the installation.

Court recessed at 9:40 a.m.

Court reconvened at 9:54 a.m. with full Court present.

Budget Workshop, and take any necessary action.

Also present for Budget Workshop was Michelle Darilek, Auditor.

The following elected officials/departments heads addressed the Court to present proposed budget:

Cyndi Poulton, Justice of the Peace Pct. #2; Lane Larson, EOC; Mary Horton, Treasurer; and Darren Stancik, Justice of the Peace Pct. #1.

Court recessed until 11:01 a.m.

Court reconvened at 11:08 a.m. with full Court present.

The following elected officials/departments heads addressed the Court to present proposed budget:

Kate Respondek, County Clerk and Monica Foster, Tax Assessor-Collector.

Court recessed at 12:36 p.m.

Court reconvened at 1:44 p.m. with full Court present.

The following elected officials/departments heads addressed the Court to present proposed budget:

Jenny Cranek, Library Director; Sharon Mathis, District Clerk; and Rick Boone, Sheriff, along with Derrick Bermea and Tara Timberlake representing the Sheriff's Office.

Court recessed at 4:51 p.m. until July 9, 2025 at 9 a.m.

Court reconvened on July 9, 2025 at 9:15 a.m. with full Court present.

July 8-9, 2025

APPROVED

Also present for Budget Workshop was Michelle Darilek, Auditor.

The following elected officials/department heads addressed the Court to present proposed budget:

Michelle Darilek, County Auditor.

Court recessed at 9:45 a.m.

Court reconvened at 10:04 a.m. with full Court present.

The following elected officials/department heads addressed the Court to present proposed budget:

Tina Matejek, Permitting; Kathy Kelley, Friends of Elder Citizens; Pam Guenther, District Attorney; and Michael Luera, Transfer Station.

Court recessed at 11:47 a.m.

Court reconvened at 1:33 p.m. with full Court present.

The following elected officials/department heads addressed the Court to present proposed budget:

Courtney Mercer, Extension Office; Steve Thompson, Constable Pct. #2; and Joel Price, Constable Pct. #1.

ADJOURNMENT

A motion was made by Comm. Karl, seconded by Comm. Martin to adjourn at 3:04 p.m on July 9, 2025.

Meeting **ADJOURNED**

APPROVED this the 22nd day of July 2025.

Jill Sklar
County Judge

ATTEST:

Katherine M. Respondek, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

July 8-9, 2025

APPROVED